



Port of Seattle
Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies
for 2003-2007:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

COMMISSION REGULAR MEETING AGENDA

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
(PO Box 1209) Seattle, WA 98111

REGULAR MEETING

Date: January 13, 2009

ORDER OF BUSINESS

- | | |
|-----------|--|
| 3:00 p.m | 1. Call to Order
Recess to: |
| 4:00 p.m. | 2. Executive Session*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Policy and Staff Briefing |
| | 7. Marine Items |
| | 8. Aviation Items |
| | 9. Capital Development |
| | 10. Real Estate |
| | 11. General Business |
| | 12. New Business |
| | 13. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Special Work Session of November 4, the Regular Meeting of November 11 and the Special Meeting of November 15, 2008.

4. SPECIAL ORDER OF BUSINESS

None

5. UNANIMOUS CONSENT CALENDAR

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

* Following an Executive Session which, if necessary, may be held at 3:00 p.m., the Public Session will be reconvened or called to order (if there is no Executive Session) at 4:00 p.m. and the Port Commission may consider items discussed in the Executive Session. An Executive Session may also be held at any time after 4:00 p.m., if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- a. Approval for payment of Claims and Obligations for the period of December 1 through December 31, 2008.
- b. Authorization to 1) execute and administer a sole source one-year Marketing Agreement with the Seattle Convention and Visitors Bureau at a cost not to exceed \$225,031 in 2009, and 2) renew the Marketing Agreement for three one-year periods for a total estimated cost amount of \$900,124. ([memo enclosed](#))
- c. Authorization for the [Enhanced SharePoint Infrastructure Project](#) in an amount not to exceed \$500,000. ([memo enclosed](#))
- d. Authorization for [Website Redesign Project](#) for an amount not to exceed \$500,000. ([memo enclosed](#))

6. POLICY AND STAFF BRIEFING

- a. 2008 Port Awards. ([memo enclosed](#))
- b. Terminals 30 and 91 Update – [Construction Field Progress](#). ([memo enclosed](#))
- c. [Information and Communication Technology](#) Briefing. ([memo enclosed](#))
- d. Briefing on [East Marginal Way Separation](#). ([memo enclosed](#))

7. MARINE ITEMS

- a. Resolution [3210](#), First Reading. Naming the new [cruise terminal facility](#) located on the southern portion of Pier 91 at Terminal 91 the "Smith Cove Cruise Terminal". ([memo enclosed](#))

8. AVIATION ITEMS

- a. Authorization to perform design totaling \$3,770,000 for the Pre-conditioned Air Project at Seattle-Tacoma International Airport. ([memo enclosed](#))
- b. Authorization to award the contract for Janitorial Service for Seattle-Tacoma International Airport, for a three-year period effective February 1, 2009 through January 31, 2012, for an initial annual contract amount of \$7,988,737, and a total estimated value of \$39,943,685 for the five-year term. ([memo enclosed](#))

9. CAPITAL DEVELOPMENT

- a. Authorization for permitting, design, and project management of replacement of steel sheet pile bulkhead between the West and Central Piers at the [Maritime Industrial Center](#). ([memo enclosed](#))

10. REAL ESTATE

None.

11. GENERAL BUSINESS

- a. Authorization to execute three-year renewal of existing Microsoft Enterprise Agreement for software licensing and services for an estimated cost of \$2,045,000. ([memo enclosed](#))

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12. NEW BUSINESS

None.

13. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Policy and Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)